



# Maharishi Shiksha Sansthan



**Applications are Invited**

Maharishi Mahesh Yogi

150 Branches of Maharishi Vidya Mandir Public Schools are run and managed by Maharishi Shiksha Sansthan (MSS) a registered educational society. Apart from schools, MSS also administers four branches of Maharishi Institute of Management at Bangalore, Bhopal, Indore and Noida and six branches of Maharishi Mahavidyalaya in Madhya Pradesh. MSS has plans to establish new colleges/institutes in coming academic year. MSS also sponsors Maharishi University of Management and Technology (MUMT) and works closely with Maharishi Mahesh Yogi Vedic Vishwavidyalaya of Madhya Pradesh.

- Professor:** Veda (Rig, Sam, Shukla Yajur, Krishna Yajur and Atharva) -1 for each Veda, Computer Science-3, Management (Marketing, HR, Finance)-1 for each subject, Arts-3, Commerce-3
- Associate Professor:** Veda (Rig, Sam, Shukla Yajur, Krishna Yajur and Atharva)-1 for each Veda, Computer Science-3, Management-3, Arts-3, Commerce-3
- Assistant Professor:** Veda (Rig, Sam, Shukla Yajur, Krishna Yajur and Atharva)-2 for each Veda, Jyotish (Ganit, Phalit and Samhita)-1 for each subject, Sthapatya Veda-2, Gandharva Veda (vocal, percussion, sitar)-1 for each subject, Vedic Vyakran-2, English-4, Arts-4, Commerce-6, Computer Science-6, Education-4, Physical Education-4, Management-6
- Examination Controller-2**
- Finance Officer-2**
- Registrar-2**
- Deputy Registrar-4**
- Assistant Registrar-10**
- Director-Distance Education-2**
- Coordinator-Distance Education-2**
- Regional Director-Finance-6, HRM-6, Administration-6, Education-6, Provident Fund-6.** Eligibility and experience: Master degree/diploma in respective discipline with at least 10 years working experience.
- Accountant/Auditors-30.** Eligibility and experience: Degree/Diploma in accounts with at least 3 years experience for accountant and 5 year experience for auditor. Must know computerized accounting system.
- Civil Engineer-20.** Eligibility and experience: Degree/diploma in civil engineering with at least 3 years experience of site. Must be capable of preparing tender document, BOQ and doing billing.
- Electrical Engineer/JE-10.** Eligibility and experience: Degree/diploma in electrical engineering with at least 3 years experience of site. Must be capable of preparing electrical drawings and knowledge of maintaining HT connections, sub-stations.
- Administrative Officer-70.** Eligibility and experience: Master degree in any discipline with at least 3 years experience of marketing/HRM/Finance.
- Agriculture, Horticulture and Dairy Farm Manager-3 each.** Eligibility and experience: Master/graduate degree with 3-5 years experience of managing agricultural/horticultural/dairy farm.
- English Steno-10.** Eligibility and experience: Graduate with diploma in secretarial practice/English stenography.
- Marketing Executives-25.** Eligibility and experience: MBA/PGD with marketing experience of at least 3 years.
- Computer Operator-50.** Eligibility and experience: PGDCA/ADCA with at least 1 year experience.
- Translator-English to Hindi & Hindi to English)-30.** Eligibility and experience: Graduate with good command on Hindi and English in writing and speaking.
- Personal Secretary-10.** Eligibility and experience: Graduate with good computer knowledge and ability to do letter drafting/correspondence independently.
- Content and SIM Writers-Arts, Commerce, Computer Science, Management and Vedic Subjects-5 for each subject.** Eligibility and experience: At least Master degree in respective subject with experience of developing SIM, books or audio visuals in a subject.

## All posts are transferable countrywide

Apply within 15 days from the date of publication with complete Bio Data (name, father's/husband's name, date of birth, time of birth, place of birth, marital status, present and permanent address, home and office telephone, mobile phone, fax number, email address, educational, professional and other qualification, employment history, publications if any, passport details) and recent passport size color photograph to following:

**Maharishi Shiksha Sansthan**  
**MCEE Campus, Lambakheda, Berasia Road, Bhopal (M.P.) 462 018**  
**Email: [mvm@mahaemail.com](mailto:mvm@mahaemail.com)**

OR

**Maharishi Shiksha Sansthan**  
**E-5, 5th Floor, Hansalaya Building, 15, Barakhamba Road, New Delhi-1**  
**Email: [mvm@mahaemail.com](mailto:mvm@mahaemail.com)**

- Detailed version of this advertisement is available on [www.maharishividyamandir.com](http://www.maharishividyamandir.com)
- Eligibility and experience for position 1 to 10 as per UGC/AICTE norms
- The positions are transferrable all over India, those are willing to serve any where, only need apply
- Salary and attractive perks as per MSS rules
- Retired experienced healthy persons may also apply
- Incomplete applications will be rejected in first sorting.